

# DOMESTIC ABUSE CHECKLIST

## Developing a domestic abuse policy

Ensure that your policy includes a definition of domestic abuse.	
Outline the impact of domestic abuse on staff and the workplace.	
Outline staff roles and responsibilities for responding to a disclosure of domestic abuse.	
Provide information on how to support and protect the safety of staff experiencing domestic abuse.	
Detail how you will manage a staff member who is perpetrating domestic abuse.	
Outline how you will protect confidentiality.	
Link domestic abuse to other workplace policies.	
Provide paid domestic abuse leave of between 5-10 days to victim-survivors to pursue counselling, legal appointments and medical appointments.	

## Providing information and raising awareness

Provide line managers and staff with information on the signs of domestic abuse.	
Provide training to line managers on domestic abuse, and how to support a victim-survivor in their team.	

## Responding to disclosures

Conduct a risk assessment to ensure that the risk of domestic abuse to individuals and colleagues is minimised.	
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## Provide support

Signpost staff to specialist support services that work on domestic abuse, such as the local Women's Aid group.	
Do a safety plan in line with the staff member's needs.	
Keep in touch with the victim-survivor if they are off on leave or are not in the workplace.	
Identify whether other workplace policies could be used to support a staff member experiencing domestic abuse. This could include identifying whether staff would like to work flexibly, or adjust work hours, workload and/or work location, wherever necessary and possible.	